**THE MEETING OF
RIBBY WITH WREA PARISH COUNCIL**

**Held At Wrea Green Institute**

**On 18 MARCH 2013 at 19.30 Hours**

**Present: Cllr. Mrs. J.L. Wardell (Chairman), Cllrs. J.W. Dobson,**

**Mrs. P.M. Durran, J.M. Molyneux, Mrs. P.A. Naylor, C.E. Wheatman and**

**Cty. Cllr. P. Rigby.**

**There were two members of the public in attendance.**

**13/148 APOLOGIES and DECLARATION of INTERESTS**

**1. Apologies: Cllr. K.J. Lupton and Br. Cllr. F.A. Andrews.**

**2. Declarations of Interests: None Received.**

**3. Written Requests for New SPI Dispensation: - None received.**

**4. Appointment of Philomena Durran as New Councillor :-**

**It was RESOLVED that Mrs. Philomena Mary Durran be co-opted to the Council for the remaining Council term. Cllr. Mrs. P.M. Durran then signed the Declaration of Acceptance of Office.**

**13/149 The MINUTES of the Meetings of the 18 February and 4 March 2013, which had previously been circulated to all councillors, were approved and signed by the Chairman after a minor name alteration.**

**13/150 POLICE, CRIME and DISORDER**

**1.Report from Community Beat Officer – PC Gary Cross reported 3 crimes since the last Council meeting. A drug related offence at Ribby Hall Leisure Village, car tyres slashed at Wray Crescent, and £60 stolen from Daju when the owner was upstairs.**

**The PACT priorities this month are:-**

* **Mud on the road from vehicles**
* **Community Road Watch – 2 planned.**
* **Football Pitch liaison following bad language and behaviour. The police are getting in contact with the Sunday leagues.**

**With regard to the bad vehicle damage ruts on the greens the police have contacted James Hall (Spar) following review of the CCTV and some compensation has been promised.**

**13/151 HIGHWAYS – GENERAL**

**1. General Conditions – It was agreed that the roads within and around the village were in a very poor state with potholes and erosion evident. Cty. Cllr. P. Rigby advised that LCC was fully aware of the current situation and had a 30 day guideline regarding pothole treatment. However, the same team were also undertaking the gritting which was priority in the current inclement weather. Cllr. Rigby was also confident that Ribby Road, Wrea Green, although currently excluded, would be included within the priority resurfacing programme during the coming financial year. Cllr. Rigby was advised of water seepage on the road at Cooksons farm.**

**13/152 FINANCIAL and STANDING ORDERS MATTERS**

**1. Financial Budget Comparisons for the Period Ended 28 February 2013**

**(Appendix 2) – The Clerk presented the account position in line with the financial information which had been circulated to councillors before the meeting. The income has now exceeded the annual budget figure of £57982 at £59663 The remaining income will only be modest interest received and perhaps some further tub sponsorship.**

**Expenditure to date at £48848 is well maintained within the overall agreed budget of £66046. However, the following individual budgets, not already advised, have been exceeded – Christmas Activities £1412 budget £1000 partly due £219 expenditure for bulb purchase which will last several years. Only further cost is the unmeasured electricity charge - Toilets £1553 budget £1310 due to cost of internal painting originally programmed for next financial year but brought forward during refurbishment closure - Open Spaces £2837 budget £2500-00. The electricity budget will also be exceeded as expected due to two large functions on the Green this year,and the open spaces expenditure further increased by payment of invoice this meeting. However, overall all overspend is well covered within under use of other maintenance budgets.**

**The position was accepted and accounts were noted and approved.**

**2. Transfer of Unused Specific Budgets from 2012/13 to 2013/14 Budgets –**

**It was RESOLVED that the following be transferred into 2013/14 budgets :-**

1. **£2500-00 The Greens**
2. **£ 218-95 Allotment Water**
3. **£1774-43 Neighbourhood Plan**

**It was also RESOLVED that the following restricted funds be carried forward to 2013/14 :-**

1. **£ 500-00 Road Safety**
2. **£1796-00 Youth Activities.**
3. **£ 50-00 Walks Reprint.**
4. **£1500-00 Conservation Area**
5. **£21190-00 Play Area 106 moneys.**

**3. Fixed Asset Review – It was RESOLVED that the Fixed Asset Valuation be accepted at £83841.**

**4. Review Of Effectiveness of Internal Audit -**

**a) Scope of Internal audit – It is considered that the letter of engagement fully covers all aspects of the internal audit.**

**b) Independence – Mr. A.C. Greening has no direct connection with the councillors or clerk and responsible officer.**

**c) Competence – Mr Greening was a senior Local Government Auditor with CIPA qualification.**

**d) Relationship – The Clerk is considered to be efficient in his responsibilities as Clerk and Responsible Officer. The Finance Committee undertakes reviews on a quarterly basis.**

**e) Planning and Reporting – The Council is made fully aware of the timetables relating to the audit.**

**It was RESOLVED that the Council considered that the Annual Internal Audit was effective and carried out within the guidelines.**

**5. Review of Effectiveness of Internal Control and Risk Assessment – It was RESOLVED that the Clerk was considered competent as the Responsible Officer and all aspects of risk were brought to the Council’s attention and given full consideration. The Finance Committee also undertakes quarterly reviews.**

**6 . Payment of Accounts –**

**1. The following payments were approved :-**

**100420 HJ Gigg March Salary £581-63 net**

**100421 L. Weatherby March Salary £224-00 net**

**100422 HMRC NI & TaxMarch £ 159-62 net**

**100423 L.Play Field A. Annual Subscription £ 15-00 net**

**100424 Informtn. Com. Annual Data Prot. Fee £ 35-00 net**

**100425 Divine Signs Orchard Signage £ 30—00 net £ 36-00 gross**

**100426 HJ Gigg Quarterly Expenses £152-86 net**

 **Postage £ 25-10 net**

 **Mileage £ 45-00 net**

 **Internet £ 42-00 net**

 **Mobile Phone £ 40-76 net**

**100427 J. Wildish L Wray Cres. Tree Work £ 45-00 net £54-00 gross**

**100428 O. Gigg Web Site Domain/ £ 23-68 net**

 **EasySpace**

**100429 LBKV Entry Fee £ 20-00 net**

**100430 E-On Electricty on the Green £210-37 net £220.89 gross**

**100431 Acer |Conts Treatment Willow Dr. £121-00 net £145-20 gross**

 **(VLEC)**

**2. Playinovations Deposit Play Equipment £8810-00 net £10572-00 gross**

**It was also agreed that the part payment of £10572-00, could be made to for the installation of the new street snooker equipment.**

**13/153 RECREATION GROUNDS & OPEN SPACES**

**1. Vehicle Damage to The Green – Cllr. Mrs. C.E. Wheatman had taken photographs of an offending vehicle and sent them to James Hall & Sons Ltd. (Spar) who had reprimanded the driver and are to send an assessor to the site and promised to compensate for the damage. The police are also in contact on this matter following evidence on the CCTV. Cllr. John Maskell will roll the area with the cricket club roller once the examination has taken place.**

**2. Football on The Green and Public Nuisance and Complaints – The Police have taken this matter up and PC Cross is to contact the Sunday Leagues and has also spoken to the Secretary of Wrea Green Football Club.**

**3. Overgrown Hedges and Trees Encroaching on Public Highways – The Clerk advised that it was the time of year to contact offending households before the Spring surge began. The Greenlands Farm hedge is already growing into the pavement as is creeping ivy. The Clerk is to contact.**

**4. The Dub – Dead fish – Cllr. Mrs. C.E. Wheatman has seen several dead fish. Cllr. J.W. Dobson advised that he had referred the matter to Richard Eaves who considered that the problem was stress. However, to be sure it was RESOLVED that the Clerk would contact the Environment Agency to request a water analysis.**

**13/154 FYLDE BOROUGH/LANCASHIRE COUNTY COUNCILS**

* 1. **Cllr. Rigby advised that the cost of painting the new school railings was in the**

**region of £300-00 which LCC could not afford. However, the Parish Council could undertake the work if it so wished.**

**Cllr. Rigby was asked to look into the signage on the A583 roundabout near Ribby Hall Leisure Village as it was felt that it was too large..**

**1.2.Fylde Borough Councillor Report – In Cllr. F.A. Andrews absence the Clerk advised the Council of his e-mail comments. With regard to planning the PC will know that 12/0720 was refused at the DMC meeting and 13/0097 Richmond Ave (detailed planning) and 13/0137 East of Bryning Lane have been submitted. He understands 13/0097 will be heard in May so submissions should be in by April. He is seeing Andrew Stell next week and will make his response after this. He would welcome the PC’s views on these plans. It does strike him that we might be wise to find a preferred area/space that we would accept new building, given that access/flooding etc. is satisfactory. Possibly this would help us reject totally unwanted planning applications elsewhere. The NP indicates an area behind the row of houses facing the green on the southern side.**

**Also he believes it would be prudent to formally request in a letter to the Regeneration Team that any Public Realm monies that may become available in Wrea Green are put to replacing the street lighting, renewing pavements and improving signage in the heritage area. He I has already mentioned this to the PC and will now take this forward with FBC hopefully before this money disappears out of the parish. I would appreciate further details of exactly what are the proposed pavement improvements and signage.**

**2. Right of Way – Local Delivery Service – The Clerk advised that the takeover of maintenance of rights of way was still alive and outlined the current arrangements. It was RESOLVED that Cllrs. Dobson, Maskell, Molyneux and the Clerk would walk the Wrea Green public right of ways on 25 March and report back to the Council.**

**13/155 PARISH COUNCIL MATTERS**

**1. Civic Sunday – 30 June 2013 – The Clerk advised that invitation letters would need to be sent out shortly and it was time for the Council to decide upon the format. It was RESOLVED that the new mayor, Cllr. Linda Nulty should be invited and the church service confirmed with the vicar..**

**2. Conservation Area Enhancement – The Clerk advised that as there were Public Realm moneys attached to the Richmond Avenue extension planning application approval it was essential these moneys were afforded to this parish. Consequently, as indicated by Cllr. Andrews it is essential that the Council advised FBC accordingly. The Clerk recommended that this could be on an embryonic basis but an early Conservation Committee meeting could put “meat on the bones” ready for the next full Council meeting. It was RESOLVED that a committee meeting be arranged and recommendations made to the full Council.**

**3. Affordable Housing Review (Appendix 5) – The Chairman opened the meeting for John Cottam, FBC Principal Housing Officer, and the attendees to speak to the Council from 19.41 hours to 20.21 hours.**

**John Cottam considered that Wrea Green was different demographically to the other rural villages with an elderly and stable population. Also there was evidence of a low level of affordable need. Using the normal formula the survey indicated 10/12 affordable dwellings over 5 years. With the current Richmond Avenue extension including 8 only 2/4 other affordable properties were necessary. Mr. Cottam agreed that 2 affordable houses per year was equitable and they should be mainly 2 bedded as this was what the Parish Council considered to be most needed and appropriate.**

**4. Neighbourhood Plan Progress – The meeting was opened from 20.21 hours to 20.25 hours to allow the Chairman, John Rowson, to update the Council. The Affordable Housing Survey information can now be included in the Neighbourhood Plan (NP) but that document was to be delayed pending the FBC Local Plan being evident – currently draft expected in September 2013. The NP referendum is now expected to take place in July 2014.**

**5. Village Landscape Enhancement Committee Activities/Authority (Appendices 4 )– The Clerk advised that the Council had furnished before the meeting with a letter from Cllr. Mrs. P.A. Naylor and the Clerk’s background notes. After a very long discussion it was RESOLVED that Cllr. Mrs. P.A. Naylor should take back the observations/her proposals to VLEC on 9 April 2013 and come back with that group’s recommendations for the way forward.**

**6. LCTP Training Workshop – New Councillors and Clerks – 6 & 20 July 2013 It was RESOLVED that that Cllr. P.M. Durran could attend the 2 modules at a cost of £30-00 per module.**

**7. Quarterly Risk Assessment Update – The Clerk advised that the review had only highlighted some very minor points mainly some tree surgery, which has been completed. Overall there was very low risk. The Clerk invited any councillor to accompany him and Cllr. Dobson on the next exercise at the end of May/early June. The FBC Play Area quarterly risk assessment was also undertaken in March and showed an overall low risk situation mirroring our own internal review on this site.**

**8. Entry Lancashire Best Kept Village Competition – It was RESOLVED that**

**The Council enter the same as 2012 but also to include Wrea Green Institute.**

**13/156 PLANNING MATTERS**

**1. Embryonic Application**

**13/0137 Land at Bryning Lane Opposite 46-58**

 **Proposed 32 Dwellings Including 9 Affordable**

**The meeting was opened from 20.10 hours to 20.12 hours for attendee comment. A full application will be included on the agenda at the April meeting.**

**2. The Villa Extension – Planning Conditions - Cllr. J.W. Dobson reported that the contractors were tipping substantial soil and clay deposits on the field between the Villa and McCall Close. Also the contractors were working on weekends contrary to the planning conditions. It was RESOLVED that although FBC was apparently aware that the Clerk should contact Mr. Stell, Senior Planning Officer, to ascertain what was the current situation regarding enforcement.**

**13/157 CLERK’S REPORT (Appendix 1)**

**This document, which had previously been circulated to all councillors, was noted.**

**13/158 The Meeting Closed at 20.15. hours.**

**The Next Full Meeting is on the 8 April 2013.**

**Cllr. J.W. Dobson**

**Vice Chairman 8 April 2013**