

FREEDOM OF INFORMATION
Information available from
Ribby with Wrea Parish Council
under the model publication scheme.

Information to be Published	How the information	Cost
	Can be obtained	Per Sheet
Class 1 – Who we are and What we do		
Who is on the Parish Council	Hard Copy/ Web Site and Parish Council Notice Boards	10p
Who is on		
The Allotment Management Committee	Hard copy/ Web Site	10p
The Christmas Festivities Committee	Hard Copy	10p
The Finance Committee	Hard Copy	10p
The Play Area/Recreation Committee	Hard copy	10p
The Health and Safety/Risk Assessment Committee	Hard copy	10p
The Village Landscape Enhancement Committee	Hard copy	10p
CONTACT DETAILS		
Parish Councillors	Hard Copy/Web Site and Parish Council Notice Boards	10p
Parish Council Clerk	Hard Copy/Web Site/ Parish Council Notice Boards	10p

Local of Contact	Hard Copy/ Web Site/ Parish council Notice Boards	10p
Staffing Structure	Hard Copy	10p
CLASS 2 – What we spend and how we spend it		
Current financial Accounts/Information	Hard Copy	10p
Financial Year Ending 31 March 2008	Hard Copy	10p
Financial Year Ending 31 March 2007	Hard Copy	10p
Financial Year Ended 31 March 2006	Hard Copy	10p
Annual Return form and report by auditor 2008	Hard Copy	10p
Annual Return form and report by auditor 2007	Hard Copy	10p
Annual Return form and report by auditor 2006	Hard Copy	10p
Finalised Budget for Financial Year ended 31/3/2010	Hard Copy	10p
Finalised Budget for Financial Year ended 31/3/2009	Hard copy	10p
Precept 2009/10	Hard copy	10p
Financial Standing Orders and regulations	Hard Copy	10p
Grants Given during Year ended 31/03/2009	Hard Copy	10p
Grants to be given during Year ending 31/03/2010	Hard copy	10p
List of Current Contracts awarded	Hard Copy	10p
CLASS 3 – What our priorities are and how we are doing		
Parish Plan completed 2005	Hard Copy	£5 in total
Development Design Statement January 2009	Hard Copy	10p
Annual Report for the Year Ended 31/3/2008	Hard Copy	10p

Annual report for the Year Ended 31/3/2007	Hard Copy	10p
Annual Report for the Year Ended 31/3/2006	Hard Copy	10p
Fylde Borough Parish & Town Charter	Hard Copy	£1 in total
Lancashire County Council Parish and Town Charter	Hard Copy	£1 in total
CLASS 4 - How we make decisions		
Agendas of Parish Council meetings from 2006	Hard Copy	10p
Minutes of Parish Council meetings from 2006	Hard Copy/Website	10p
Minutes of Annual Parish meetings from 2006	Hard Copy	10p
Minutes of War Memorial meeting minutes from 2006	Hard Copy	10p
Minutes of Village Landscape Enhancement minutes from 2006	Hard Copy	10p
Minutes of the Allotment Management meetings	Hard Copy	10p
Reports presented to Parish Council Meetings	Hard Copy	10p
	from 2008	
Timetable of Parish Council meetings to 31/3/ 2009	Hard Copy	10p
Responses to consultation papers from 2008.	Hard Copy	10p
Responses to planning Applications from 2008	Hard Copy	10p
Bye Laws - The greens	Hard copy/parish council notice Boards.	10p
- Fishing rules	Hard copy/parish notice boards/ Web site	10p
CLASS 5 – Our policies and procedures		

Policies and procedures for the conduct of council	Hard copy	10p
	Business	
Procedural standing orders	Hard Copy	10p
Committee terms of reference	Hard Copy	10p
Delegated authority in respect of officers.	Hard Copy	10p
Code of Conduct	Hard Copy	10p
Policy Statements	Hard Copy	10p
Policies and procedures for the provision of services and about the employment of staff		
Equality and diversity	Hard Copy	10p
Health and Safety policy	Hard Copy	10p
Recruitment policies	Hard Copy	10p
Policies and procedures for handling requests for information		
Complaints Procedures	Hard Copy	10p
Information security policy	Hard Copy	10p
Records Management Policy	Hard Copy	10p
Data protection Policy	Hard Copy	10p
Schedule of Charges	Hard Copy	10p
CLASS 6 – Lists and Registers		
Asset Register	Hard Copy	10p
Disclosure Log	Hard Copy	10p
Register of Members’ Interest	Fylde Borough Council	FBC charge
Register of gifts and hospitality	Fylde Borough Council	FBC charge

CLASS 7 – The services we offer

Allotments	Hard Copy/ Web site	nil
Play Ground	Hard Copy/Web site	nil
Recreation Facilities	Hard Copy/Web site	nil
Seating, litter bins, clocks	Hard copy	nil
Public Conveniences	Hard Copy	nil
Fee generating activities	Hard Copy	nil
Quarterly Newsletter since 2008.	Hard Copy	50p in total.

Contact Details

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Schedule of Charges

Type of Charge	Description	Basis of Charge
Disbursement Cost	Photocopying @ 10p per sheet	Actual Cost minimum 60p
	(Black & White)	(Including administration)
	Postage	Royal Mail 2nd Class Tariff